



HURON COUNTY BOARD OF HEALTH MEETING

December 09, 2021 at 1:00 PM

In Person and Virtual utilizing ZOOM platform

Present: Kathleen Butler, James Gottfried, Jeremy Loose, Greg Polachek, Lisa Reer, Kimberly Stults, Ron Robinson, Lisa Nedolast, Shawn Tappel

Absent:

HCPH Staff: Karen Boose(virtual), Christina Cherry(virtual), Tim Hollinger, Nicole Marks, Eric Cherry, Melissa Caranfa.

Guest(s): Matt Roche (virtual)

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio met at a regular meeting of the Board on December 09, 2021 in person and via the ZOOM platform. Board President, Lisa Reer requested a roll call. Mrs. Marks completed a roll call. Mrs. Reer called the meeting to order at 1:03 pm with quorum present.

Mrs. Reer started the meeting with public comment period.

Mr. Hollinger presented the employee service award for Sierra Fannin for her five years at HCPH.

Mr. Hollinger presented the employee recognition awards in an employee participation manner.

Mrs. Reer requested a motion for nominations for Board of Health President. A motion made by Kathy Butler to open nominations for Board of Health President and was seconded by Shawn Tappel. Dr. James Gottfried was nominated by Ron Robinson and seconded by Lisa Reer. The motion carried unanimously (Dr. Gottfried abstained). Motion to close nominations for Board of Health President was made by Shawn Tappel and seconded by Kathy Butler. The motion Carries unanimously. A motion to open nomination for Board of Health Vice President was made by Greg Polachek and seconded by Jeremy Loose. Kathy Butler was nominated by Ron Robinson and seconded by Jeremy Loose. Motion to Close nominations for Board of Health Vice president was made by Shawn Tappel and seconded by Lisa Reer. The motion carried upon roll call vote. Kathy Butler- Aye, Dr. Gottfried- Abstain, Jeremy Loose- Aye, Lisa Nedolast- Aye, Greg Polachek- Aye, Lisa Reer- Aye, Ron Robinson- Aye, Shawn Tappel- Aye.

Mrs. Reer presented Resolution 2021-129, a resolution to approve the minutes from the November 2021 regular Board meeting. Mrs. Reer requested a motion to adopt Resolution 2021-129. Mr. Polachek made a motion to approve the minutes from the November 2021 regular Board of Health Meeting, as mailed/mailed. Dr. Gottfried seconded the motion. The motion carried unanimously.

Mrs. Reer presented Resolution 2021-130, a resolution to approve the payment of the monthly expenditures with prior approval. Mrs. Reer requested a motion to present Resolution 2021-130. Mrs. Butler made a motion to approve the payment of the monthly expenditures with prior approval. Mr. Polachek seconded the motion. The motion carried upon roll call vote. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-131, Administration and Fiscal management. Mrs. Reer requested a motion to adopt Resolution 2021-131. Mr. Loose made a motion to approve Resolution 2021-131, Administration and Fiscal Management. Mrs. Butler seconded the motion. The motion carried upon roll call vote. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-132, Request to Adopt Final 2022 Budget. Mrs. Reer requested a motion to adopt Resolution 2021-132. Mr. Polachek made a motion to approve Resolution 2021-132, Request to Adopt Final 2022 Budget. Mr. Loose seconded the motion. The motion carried upon roll call vote. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-133, Request to accept resignation of Registrar, Clements. Mrs. Reer requested a motion to adopt Resolution 2021-133. Mrs. Butler made a motion to approve Resolution 2021-133, Request to accept resignation of Registrar, Clements. Mr. Dr. Gottfried seconded the motion. Kathy Butler –Aye, Dr. Gottfried –Abstained, Jeremy Loose –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-134, Request to appoint Vital Statistics Registrar. Mrs. Reer requested a motion to adopt Resolution 2021-134. Mr. Polachek made a motion to approve Resolution 2021-134, Request to appoint Vital Statistics Registrar. Mrs. Nedolast seconded the motion. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-135, Request to approve an emergency change order. Mrs. Reer requested a motion to adopt Resolution 2021-135. Mr. Tappel made a motion to approve Resolution 2021-135, Request to approve an emergency change order. Dr. Gottfried seconded the motion. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-136, Request to apply for, accept funding from, and appropriate grant funds for the Ohio Department of Health's COVID-19 Vaccination Subaward. Mrs. Reer requested a motion to adopt Resolution 2021-136. Mr. Loose made a motion to approve Resolution 2021-136 Request to apply for, accept funding from, and appropriate grant funds for the Ohio Department of Health's COVID-19 Vaccination Subaward. Mrs. Butler seconded the motion. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-137, Request to apply for, accept funding from, and appropriate grand funds for NACCHO's Strengthening Disability Inclusion Efforts within Local Health Departments RFA. Mrs. Butler requested a motion to adopt Resolution 2021-137. Mr. Polachek made a motion to approve Resolution 2021-137, Request to apply for, accept funding from, and appropriate grand funds for NACCHO's Strengthening Disability Inclusion Efforts within Local Health Departments RFA (15,000.00). Mrs. Nedolast seconded the motion. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-138, Request to apply for, accept funding from, and appropriate funds for the Public health Emergency Preparedness FY 2023 Grant (72,791.00). Mr. Polachek requested a motion to

adopt Resolution 2021-138. Mrs. Butler made a motion to approve Resolution 2021-138, Request to apply for, accept funding from, and appropriate funds for the Public health Emergency Preparedness FY 2023 Grant (72,791.00). Dr. Gottfried seconded the motion. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-139, Request to accept additional funding from the ODH Reproductive Health and Wellness Grant and appropriate the funds (16,531.00). Mrs. Reer requested a motion to adopt Resolution 2021-139. Mr. Polachek made a motion to approve Resolution 2021-139, Request to accept additional funding from the ODH Reproductive Health and Wellness Grant and appropriate the funds (16,531.00). Dr. Gottfried seconded the motion. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-140, Request to Approval 2022 employee health insurance coverage. Mrs. Reer requested a motion to adopt Resolution 2021-140. Mr. Tappel made a motion to approve Resolution 2021-140, Request to Approval 2022 employee health insurance coverage. Dr. Gottfried seconded the motion. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-141, Health District 2021 November Budgetary Transactions. Mrs. Boose reviewed the transactions for the month. Mrs. Reer requested a motion to adopt Resolution 2021-141. Mrs. Butler made a motion to approve Resolution 2021-141, Health District 2021 November Budgetary Transactions. Dr. Gottfried seconded the motion. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-142, Request to amend Resolution 2019-156 to add Resident Camp fee category. Mrs. Reer requested a motion to adopt Resolution 2021-142. Mrs. Butler made a motion to approve Resolution 2021-142, Request to amend Resolution 2019-156 to add Resident Camp fee category. Mr. Loose seconded the motion. The motion carried upon roll call vote. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-143, Resolution to repeal the old and establish a new Emergency Authorization to Suspend Food Service Operation Licenses. Mrs. Reer requested a motion to adopt Resolution 2021-143. Mr. Polachek made a motion to approve Resolution 2021-143, Resolution to repeal the old and establish a new Emergency Authorization to Suspend Food Service Operation Licenses. Mrs. Nedolast seconded the motion. The motion carried upon roll call vote. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer presented Resolution 2021-144, Resolution to repeal the old and establish a new Emergency Authorization to Suspend Retail Food Establishment Licenses. Mrs. Reer requested a motion to adopt Resolution 2021-144. Mr. Tappel made a motion to approve Resolution 2021-144, Resolution to repeal the old and establish a new Emergency Authorization to Suspend Retail Food Establishment Licenses. Dr. Gottfried seconded the motion. Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Abstained, Shawn Tappel – Aye.

Mrs. Reer presented the fiscal report. Mrs. Boose reviewed the fiscal reports, including the Fund Balance Report, and the Revenue and Expense Report. The fund 900 cash balance at the end of November was \$1,258,344.00. Mrs. Boose also reviewed Expense highlights. Mrs. Butler made a motion to approve the fiscal report for November 2021. Dr. Gottfried seconded the motion. The motion carried upon roll call vote Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

Mrs. Reer introduced a Programmatic Presentation- Communicable Disease and School Absentee Report, Presented by Melissa Caranfa, MS, Huron County Public Health. Mrs. Caranfa, MS reviewed the communicable disease and school absentee reports for the county. Mrs. Butler made a motion to approve the report, as presented. Mrs. Nedolast seconded the motion The motion carried unanimously.

Mrs. Reer introduced a Programmatic Presentation- The HCPH Performance Management plan was reviewed with the board by Mrs. Marks and Melissa Caranfa reviewed the communicable disease and school absentee reports for the county. Mrs. Butler made a motion to approve the plan and report, as presented. Mr. Tappel seconded the motion The motion carried unanimously.

Mrs. Reer requested a motion to go into Executive Session per ORC Section 121.22 (G)(1). Mr. Tappel made a motion to go into executive session. Mr. Polachek seconded the motion. The motion carried upon roll call vote Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

The Board went into Executive Session

Mrs. Reer requested a motion to come out of Executive Session Mr. Polachek made a motion to go into executive session. Mr. Loose seconded the motion. The motion carried upon roll call vote Kathy Butler –Aye, Dr. Gottfried –Aye, Jeremy Loose –Aye, Lisa Nedolast- Aye, Greg Polachek – Aye, Lisa Reer – Aye, Ron Robinson – Aye, Shawn Tappel – Aye.

No actions were taken after the executive session.

Announcements:

Next Meeting January 6, 2022 at 1pm

With no additional business, Mrs. Reer asked for a motion to adjourn 2:29 p.m.