



HURON COUNTY BOARD OF HEALTH MEETING
October 5, 2023, at 1:00 PM

Present: Dr. Gottfried, Kathleen Butler, Jeremy Loose, Greg Polachek, Krista Sowers

Absent: Kim Stults, Lisa Reer, Ron Robinson

HCPH Staff: Tim Hollinger, Karen Boose, Nicole Marks, Chris Cherry, Kristian McCallen

Guest(s) In Person: Matt Roche-Norwalk Ohio News

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio met at a regular meeting of the Board on October 5, 2023, at HCPH Conference Room 1.

Dr. Gottfried called the meeting to order at 1:06PM and asked for a roll call. Mrs. Marks completed the roll call and only four Board members were present at the time of roll call but the fifth board member (required for quorum), Jeremy Loose, was enroute to the meeting. Dr. Gottfried asked for any public comments and with there being none he moved on to the Board of Health education until Mr. Loose arrived and the Board could proceed with action items.

Mr. Hollinger began the education at 1:07PM. The education session focused on youth and the challenges they are facing not just in Huron County, but nationwide. Mr. Hollinger explained that he is going to do a series of educational discussions over the next few months, and he is hoping to bring in guest speakers who are experts in the different fields he will be discussing. Mr. Hollinger then started with a broad overview of the issues the youth are currently facing. Mr. Hollinger shared data results from different sources, discussing in detail the various factors that are currently affecting youth and how these factors will impact the scope of public health moving forward. Mr. Hollinger's education ended at 2:32PM.

Mr. Loose arrived at 1:16PM during the education.

Dr. Gottfried then moved on to the second readings for Environmental Health fees. Mr. Loose made the motion to read the resolutions by title only and Mr. Polachek seconded the motion. Mr. Hollinger read the following resolutions by title only: Resolution 2023 – 65: Resolution to Establish Fee Schedule for Body Art; Resolution 2023 – 66: Resolution to Establish Fee Schedule for FSO and RFE; Resolution 2023 – 67: Resolution to Establish Fee Schedule for Campgrounds; Resolution 2023 – 68: Resolution to Establish Fee Schedule for Public Swimming; Resolution 2023 – 69: Resolution to Establish Fee Schedule for Public Bathing Areas; Resolution 2023 – 70: Resolution to Establish Fee Schedule for Sewage Treatment Systems; Resolution 2023 – 71: Resolution to Establish Fee Schedule for Private Water Systems; and Resolution 2023 – 72: Resolution to Establish Fee Schedule for Resident Camps. Associated fees for each fee category were displayed on the screen as Mr. Hollinger read the titles of each Resolution.

Dr. Gottfried then moved onto Resolution 2023-78, a resolution from the September board meeting. Dr. Gottfried asked Mrs. Marks to explain why the Resolution was brought up again. Mrs. Marks explained that Section 1 of the resolution was missing on the original printed version of the Resolution presented at last month's meeting and that is why it was brought back for signature. Each Board member signed the Resolution.

Dr. Gottfried presented Resolution 2023-81, a Resolution to approve the minutes from the September Board meeting. Mrs. Butler made a motion to approve resolution 2023-81 to approve the minutes from the September Board meeting and Mr. Loose seconded the motion. The motion carried unanimously.

Dr. Gottfried presented Resolution 2023-82, a Resolution to approve the payment of the monthly expenditures with prior approval. Dr. Gottfried requested a motion to present and approve Resolution 2023-82. Mr. Polachek made a motion to approve the payment of the monthly expenditures with prior approval. Mr. Loose seconded the motion. With no questions, the motion carried upon a roll call vote. Dr. Gottfried-Aye, Mrs. Butler-Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Dr. Gottfried presented Resolution 2023-83, a resolution to approve the September 2023 budgetary transactions. Dr. Gottfried requested a motion to present and approve Resolution 2023-83. Mr. Loose made a motion to present and approve Resolution 2023-83, approval of the September 2023 budgetary transactions and Mrs. Butler seconded the motion. Mrs. Boose gave further information on Resolution 2023-83, reviewing all appropriation adjustments for the month of September. The motion carried upon a roll call vote. Dr. Gottfried-Aye, Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Dr. Gottfried presented Resolution 2023-84, 2023 Quarterly General Fund Budget Review (Quarter 3). Mr. Loose made a motion to hear and approve 2023 Quarterly General Fund Budget Review (Quarter 3) and Mrs. Butler seconded the motion. Mrs. Boose gave further information on the general fund expenditures. With no questions, the motion carried upon a roll call vote. Dr. Gottfried-Aye, Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Dr. Gottfried presented Resolution 2023-85, Health District Updated Quarterly Fees. Mr. Polachek made a motion to approve Resolution 2023-85, Health District Updated Quarterly Fees, and Mrs. Butler seconded the motion. Mrs. Boose explained that there were two fees to be updated and both were for vaccines. Mr. Loose asked about the one cent fee and Mrs. Cherry explained HCPH receives the vaccine free but for it to go through the electronic records system HCPH must put in the one cent. With no further questions the motion carried upon a roll call vote. Dr. Gottfried-Aye, Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Dr. Gottfried presented Resolution 2023-86, Request to contract for OEPA WPCLF services. Mr. Loose made a motion to hear and approve Resolution 2023-86, Request to contract for OEPA WPCLF services and Mr. Polachek seconded the motion. Mr. Hollinger read the resolution in the absence of Mr. Cherry. Mr. Hollinger explained that we have been participating in this program for a few years and it allows HCPH to offer assistance to those who qualify for repairs to or replacement of their septic system. Mr. Hollinger explained the WPCLF portion and the homeowner's portion. With no questions the motion carried upon a roll call vote. Dr. Gottfried-Aye, Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Dr. Gottfried then moved on to Resolution 2023-87, Request to apply for, accept, and appropriate grant funds for the Suicide, Overdose, and Adverse Childhood Experiences Prevention Funding Opportunity. Mr. Loose made a motion to approve Resolution 2023-87, Request to apply for, accept, and appropriate grant funds for the Suicide, Overdose, and Adverse Childhood Experiences Prevention Funding Opportunity, and Mrs. Butler seconded the motion. Mrs. Marks explained that this grant opportunity is being offered by NACCHO and is to provide local health departments technical assistance to better understand the intersection between adverse

childhood experiences and suicide and overdose. With no questions, a roll call was taken. Dr. Gottfried-Aye, Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Dr. Gottfried asked for a motion to discuss the fiscal report. Mr. Loose made a motion to hear the fiscal report and Mrs. Butler seconded the motion. Mrs. Boose then reviewed the fund balance report and the General Fund outstanding advance and the total of all funds. She also went over the general fund budget performance and covered some September expense highlights. With no questions for Mrs. Boose, Dr. Gottfried asked for a roll call to accept the fiscal report as presented. Dr. Gottfried-Aye, Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mrs. Sowers-Aye. The motion passed unanimously.

Dr. Gottfried asked for a motion to hear the Communicable Disease and School Absenteeism Report. Mr. Loose made a motion to hear the Communicable Disease and School Absenteeism Report and Mr. Polachek seconded the motion. Ms. McCallen then presented the report. Ms. McCallen reported there were twenty-six reportable disease cases reported in September. She explained that there were two vaccine preventable reported diseases in September. Ms. McCallen went over the school absenteeism report. With no questions Dr. Gottfried asked for all those in favor of accepting the Communicable Disease and School Absenteeism Report as presented to say Aye and all opposed Nay. The motion passed unanimously.

Dr. Gottfried then moved on to the Huron County Community Health Assessment (CHA) report. Mrs. Marks report covered on the CHA process, the release of the 2023 CHA to the public, key data from the CHA, and next steps.

Dr. Gottfried then asked for a motion to go into executive session per ORC 121.22 (G)(2). Mr. Loose made a motion to go into executive session and Mr. Polachek seconded the motion. The motion passed unanimously upon a roll call vote. Dr. Gottfried-Aye, Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mrs. Sowers-Aye.

Dr. Gottfried asked for a motion to come out of executive session per ORC 121.22 (G)(2). Mr. Polachek made a motion to come out of executive session and Mrs. Butler seconded the motion. The motion passed unanimously upon a roll call vote. Dr. Gottfried-Aye, Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mrs. Sowers-Aye.

Dr. Gottfried then moved onto Resolution 2023-88, Resolution Approving an Easement at 288 and 292 E. Howard St. Mr. Loose made a motion to table the resolution until the Board has more information on the exact requirements for this easement and Mrs. Butler seconded the motion. Dr. Gottfried asked all those in favor to say Aye and all opposed Nay. The motion passed unanimously.

Dr. Gottfried asked if there was any old business and with no response he asked if there had been any further thoughts on gun control. No other Board members responded.

With no additional business, Dr. Gottfried requested a motion to adjourn the meeting at 3:14PM. Mrs. Butler made a motion to adjourn, and Mrs. Sowers seconded the motion. Dr. Gottfried asked for all in favor to say Aye and all opposed Nay. The motion passed unanimously.