



HURON COUNTY BOARD OF HEALTH MEETING
July 7th, 2022, at 1:00 PM
In Person

Present: Kathleen Butler, Dr. James Gottfried, Jeremy Loose, Greg Polachek, Lisa Reer, Ron Robinson, Kim Stults

Absent: Dane Howard, Lisa Nedolast

HCPH Staff: Tim Hollinger, Karen Boose, Nicole Marks, Christina Cherry, Eric Cherry

Guest(s): Matt Roche-Norwalk Ohio News

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio met at a regular meeting of the Board on July 7th, 2022 in person at the MAC in Monroeville. Board President, Dr. James Gottfried requested a roll call. Mrs. Marks completed a roll call. Dr. Gottfried called the meeting to order at 1:00 pm with quorum present.

Dr. Gottfried opened the meeting with public comment period. With no public comments, Dr. Gottfried proceeded with action items.

Dr. Gottfried presented Resolution 2022-65, a resolution to approve the minutes from the June 2022 regular Board meeting. Dr. Gottfried requested a motion to adopt Resolution 2022-65. Mrs. Butler made a motion to approve the minutes from the June 2022 regular Board of Health Meeting, as mailed/mailed. Mrs. Reer seconded the motion. The motion carried unanimously.

Dr. Gottfried presented Resolution 2022-66, a resolution to approve the payment of the monthly expenditures with prior approval. Dr. Gottfried requested a motion to present Resolution 2022-66. Mrs. Reer made a motion to approve the payment of the monthly expenditures with prior approval. Mr. Polachek seconded the motion. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Kathy Butler- Aye, Jeremy Loose- Aye, Greg Polachek- Aye, Lisa Reer- Aye, Ron Robinson- Aye.

Dr. Gottfried presented Resolution 2022-67, a resolution of approval for school nursing contract with Immaculate Conception School of Bellevue for the 2022-23 school year. Dr. Gottfried requested a motion to present Resolution 2022-67. Mr. Loose made a motion to approve Resolution 2022-67, approval of school nursing contract. Mrs. Reer seconded the motion. Mrs. Cherry gave further information on Resolution 2022-67. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Kathy Butler- Aye, Jeremy Loose- Aye, Greg Polachek- Aye, Lisa Reer- Aye, Ron Robinson- Aye.

Dr. Gottfried presented Resolution 2022-68, Request to apply for, accept funding from, and appropriate grant funds for 2023 Creating Healthy Communities Grant (\$105,00.00). Dr. Gottfried requested a motion to adopt Resolution 2022-68. Mrs. Reer made a motion to approve Resolution 2022-68, to apply for, accept funding from, and appropriate grant funds for 2023 Creating Healthy Communities Grant (\$105,00.00). Mrs. Butler seconded the motion. Mrs. Marks gave further information on Resolution 2022-68. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Kathy Butler- Aye, Jeremy Loose- Aye, Greg Polachek- Aye, Lisa Reer- Aye, Ron Robinson- Aye.

Dr. Gottfried presented Resolution 2022-69, Request to approve COVID-19 isolation and quarantine protocol for Huron County Public Health employees. Dr. Gottfried requested a motion to adopt Resolution 2022-69. Mr. Loose made a motion to approve Resolution 2022-69, approve COVID-19 Illness Protocol. Mrs. Butler seconded the motion. Mrs. Marks gave further information on Resolution 2022-69. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Kathy Butler- Aye, Jeremy Loose- Aye, Greg Polachek- Aye, Lisa Reer- Aye, Ron Robinson- Aye.

Dr. Gottfried presented Resolution 2022-70, Approval to hire Health Center Director, Brittany McClellan. Dr. Gottfried made a motion to present Resolution 2022-70. Mr. Polachek made a motion to approve Resolution 2022-70, hiring of Health Center Director, Brittany McClellan. Mr. Loose seconded the motion. Mr. Hollinger gave further information on Resolution 2022-70. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Kathy Butler- Aye, Jeremy Loose- Aye, Greg Polachek- Aye, Lisa Reer- Aye, Ron Robinson- Aye.

Dr. Gottfried presented Resolution 2022-71, Approval of new job classification, Clinical Supervisor and pay scale. Dr. Gottfried made a motion to present Resolution 2022-71. Mr. Loose made a motion to approve Resolution 2022-71, approve new job classification, clinical supervisor and pay scale. Mrs. Butler seconded the motion. Mr. Hollinger gave further information on Resolution 2022-71. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Kathy Butler- Aye, Jeremy Loose- Aye, Greg Polachek- Aye, Lisa Reer- Aye, Ron Robinson- Aye.

Dr. Gottfried presented Resolution 2022-72, Approval of job classification change from Public Health Nurse to Clinical Supervisor with pay increase, Kayli Stoner. Dr. Gottfried made a motion to present Resolution 2022-72. Mrs. Reer made a motion to approve Resolution 2022-72, job classification change from Public Health Nurse to Clinic Supervisor with pay increase, Kayli Stoner. Mr. Hollinger gave further information on Resolution 2022-72. Mr. Polachek seconded the motion. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Kathy Butler- Aye, Jeremy Loose- Aye, Greg Polachek- Aye, Lisa Reer- Aye, Ron Robinson- Aye.

Dr. Gottfried presented Resolution 2022-73, Quarterly Budget Review. Dr. Gottfried requested a motion to adopt Resolution 2022-73. Mrs. Butler made a motion to approve Resolution 2022-73, Quarterly Budget. Mrs. Boose gave more information on Resolution 2022-73, Quarterly Budget. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Kathy Butler- Aye, Jeremy Loose- Aye, Greg Polachek- Aye, Lisa Reer- Aye, Ron Robinson- Aye.

Dr. Gottfried presented Resolution 2022-74, Approval of June 2022 budgetary transactions. Dr. Gottfried requested a motion to adopt Resolution 2022-74. Mr. Polachek made a motion to approve Resolution 2022-74, June 2022 budgetary transactions. Mr. Loose seconded the motion. Mrs. Boose reviewed total appropriations adjustments and advances completed in June 2022. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Kathy Butler- Aye, Jeremy Loose- Aye, Greg Polachek- Aye, Lisa Reer- Aye, Ron Robinson- Aye.

Dr. Gottfried presented Resolution 2022-75, Request to accept quarterly fees. Dr. Gottfried requested a motion to adopt Resolution 2022-75. Mrs. Butler motioned to approve Resolution 2022-75, quarterly fees. Mrs. Reer seconded the motion. Mrs. Boose gave further information on Resolution 2022-75. There are new fees that needed brought to board to be approved, covid vaccine, administration vaccine and a telehealth fee. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Kathy Butler- Aye, Jeremy Loose- Aye, Greg Polachek- Aye, Lisa Reer- Aye, Ron Robinson- Aye.

Dr. Gottfried presented the fiscal report. Mrs. Boose reviewed the fiscal reports, including the Fund Balance Report, and the Revenue and Expense Report. Mr. Loose made a motion to approve the fiscal report for June 2022. Mrs. Reer seconded the motion. The fund 900 cash balance at the end of June 2022 was \$779,405.00. Mrs. Boose also reviewed June expense highlights. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Kathy Butler- Aye, Jeremy Loose- Aye, Greg Polachek- Aye, Lisa Reer- Aye, Ron Robinson- Aye.

Dr. Gottfried introduced a Programmatic Presentation- Communicable Disease and School Absent Report. Mrs. Caranfa was not present but made a presentation via recording. Mrs. Reer made a motion to approve the report, as presented. Mrs. Butler seconded the motion The motion carried unanimously.

Dr. Gottfried requested a motion to go into Executive Session, ORC Section 121.22. Mr. Polachek made a motion to go into executive session. Mr. Loose seconded the motion. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Kathy Butler- Aye, Jeremy Loose- Aye, Greg Polachek- Aye, Lisa Reer- Aye, Ron Robinson- Aye.

The Board went into Executive Session.

Dr. Gottfried requested a motion to come out of Executive Session. Mrs. Reer made a motion to come out of executive session, ORC Section 121.22. Mrs. Butler seconded the motion. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Kathy Butler- Aye, Jeremy Loose- Aye, Greg Polachek- Aye, Lisa Reer- Aye, Ron Robinson- Aye.

No actions came out of the executive session.

Announcements:

Next Meeting August 4th, 2022, at 1pm at the Huron County Public Health in the new conference room.

With no additional business, Dr. Gottfried asked for a motion to adjourn the meeting. Mr. Polachek made a motion to adjourn the 2022 July meeting. Mrs. Reer seconded the motion. The motion carried unanimously.