



**HURON COUNTY BOARD OF HEALTH MEETING**

October 6th, 2022, at 1:00 PM

In Person and virtual utilizing Microsoft Teams platform

**Present:** Kathleen Butler, Dr. James Gottfried, Jeremy Loose, Lisa Reer, Lisa Nedolast, Kim Stults

**Absent:** Ron Robinson, Dane Howard

**HCPH Staff:** Tim Hollinger, Karen Boose, Nicole Marks, Christina Cherry, Eric Cherry

**Guest(s) In Person:** Matt Roche-Norwalk Ohio News

**Virtual Guest(s):** Greg Polachek

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio met at a regular meeting of the Board on October 6th, 2022, in person at HCPH Conference Room 1 and virtually via Microsoft Teams. Board President, Dr. James Gottfried requested a roll call. Mrs. Marks completed a roll call. Dr. Gottfried called the meeting to order at 1:00 pm with quorum present.

Dr. Gottfried opened the meeting with public comment period. With no public comments, Dr. Gottfried proceeded with action items.

Dr. Gottfried presented Resolution 2022-104, a resolution to approve the minutes from the September 2022 regular Board meeting. Dr. Gottfried requested a motion to adopt Resolution 2022-104. Mr. Loose made a motion to approve the minutes from the September 2022 regular Board of Health Meeting. Mrs. Butler seconded the motion. The motion carried unanimously.

Dr. Gottfried presented Resolution 2022-105, a resolution to approve the payment of the monthly expenditures with prior approval. Dr. Gottfried requested a motion to present Resolution 2022-105. Mrs. Butler made a motion to approve the payment of the monthly expenditures with prior approval. Mr. Loose seconded the motion. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Mrs. Butler- Aye, Mr. Loose- Aye, Mrs. Reer- Aye, Mrs. Nedolast-Aye

Dr. Gottfried presented Resolution 2022-106, a resolution to approve the September 2022 budgetary transactions. Dr. Gottfried requested a motion to present Resolution 2022-106. Mr. Loose made a motion to present Resolution 2022-106, approval of the August 2022 budgetary transactions. Mrs. Reer seconded the motion. Mrs. Boose gave further information on Resolution 2022-106, reviewing all appropriation adjustments and amended certificates for the month of September. The motion carried upon a roll call vote. Dr. Gottfried-Aye, Mrs. Butler- Aye, Mr. Loose- Aye, Mrs. Reer- Aye, Mrs. Nedolast-Aye.

Dr. Gottfried presented Resolution 2022-107, approval of 2022 Quarterly General Fund Budget Review (Quarter 3). Dr. Gottfried requested a motion to discuss Resolution 2022-107. Mrs. Butler made a motion to approve Resolution 2022-107, to approve the 2022 Quarterly General Fund Budget Review as presented, Mrs. Reer seconded the motion. Mrs. Boose gave further information on Resolution 2022-107, reviewing the different funds and what was budgeted for the year and expenses to date. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Mrs. Butler- Aye, Mr. Loose- Aye, Mrs. Reer- Aye, Mrs. Nedolast-Aye.

Dr. Gottfried presented Resolution 2022-108, Request to accept change in status, Rogers. Hannah Rogers has requested to change her employment from PRN to Full-Time, effective September 21, 2022. Dr. Gottfried requested a motion to adopt Resolution 2022-108. Mr. Loose made a motion to approve Resolution 2022-108, approve status change, Rogers, from PRN to Full-Time. Mrs. Reer seconded the motion. Mrs. Cherry gave further information on Resolution 2022-108, stating that Hannah Rogers wishes to be reclassified from PRN to full time. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Mrs. Butler- Aye, Jeremy Loose- Aye, Lisa Reer- Aye, Lisa Nedolast-Aye.

Dr. Gottfried presented Resolution 2022-109, accept the resignation of Shelly Moore, R.N. Dr. Gottfried made a motion to present Resolution 2022-109. Mrs. Nedolast made a motion to approve Resolution 2022-109, accept the resignation of Shelly Moore, R.N. Mrs. Butler seconded the motion. Mrs. Cherry gave further information on Resolution 2022-109, stating effective September 29, 2022, Shelly Moore resigned and they would like to hire Katlyn Moore, R.N. at \$24.00 per hour with a pre negotiated condition of employment, up to eight (8) hours of unpaid administrative leave for a medical appointment in October 2022. Mrs. Boose corrected the rate of pay to \$24.50 per hour. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Kathy Butler- Aye, Jeremy Loose- Aye, Lisa Reer- Aye, Lisa Nedolast-Aye

Dr. Gottfried presented Resolution 2022-110, Request to apply for, accept funding from, and appropriate grant funds for the 2022 Community Change Grant. Dr. Gottfried made a motion to present Resolution 2022-110. Mrs. Reer made a motion to approve Resolution 2022-110, Request to apply for, accept funding from, and appropriate grant funds for the 2022 Community Change Grant. Mrs. Nedolast seconded the motion. Mrs. Marks gave further information on Resolution 2022-110, explaining that America Walks offers Community Change Grants to contribute towards projects designed to create healthy, active, and engaged places to live, work, and play and that HCPH is asking to apply for the up to \$1,500.00 in funding to leverage funding for an upcoming Creating Healthy Communities Grant project. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Mrs. Butler- Aye, Mr. Loose- Aye, Mrs. Reer- Aye, Mrs. Nedolast-Aye.

Dr. Gottfried presented Resolution 2022-111, Request to contract with Case Western Reserve University for the implementation of Healing Communities Study Strategy. Dr. Gottfried made a motion to present Resolution 2022-111. Mrs. Reer made a motion to approve Resolution 2022-111, Request to contract with Case Western Reserve University for the implementation of Healing Communities Study Strategy. Mrs. Nedolast seconded the motion. Mrs. Marks gave further information on Resolution 2022-111, stating that the Healing Communities Study (HCS) is working closely with several universities to reduce overdose deaths in Huron County. HCPH was selected to implement at least one strategy through HCS which includes the installation and maintenance of a NaloxBox at the agency's Willard location. Case Western will serve as the fiscal agent for this reimbursement project, necessitating the contract in the amount of \$14,000.00. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Mrs. Butler- Aye, Mr. Loose- Aye, Mrs. Reer- Aye, Mrs. Nedolast-Aye.

Dr. Gottfried presented Resolution 2022-112, A resolution to approve updates to the personnel manual. Dr. Gottfried requested a motion to adopt Resolution 2022-112. Mrs. Nedolast made a motion to approve Resolution 2022-112, A resolution to approve updates to the personnel manual. Mr. Loose seconded the motion. Mr. Hollinger gave more information on Resolution 2022-112, providing an overview of the changes to tardiness, late arrival, and absence sections of the Personnel Manual. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Mrs. Butler- Aye, Mr. Loose- Aye, Mrs. Nedolast- Aye, Mrs. Reer- Aye.

Dr. Gottfried presented Resolution 2022-113, a resolution to finish the concrete in the rear parking lot. Dr.

Gottfried requested a motion to adopt Resolution 2022-113. Mr. Loose made a motion to approve Resolution 2022-113, a resolution to finish the concrete in the rear parking lot. Mrs. Butler seconded the motion. Mr. Hollinger gave more information on Resolution 2022-113, stating that the rear parking was partially redone last year and due to drainage in parking lot as current, the newly installed concrete may become damaged if the remainder of the parking lot improvements are not completed. The estimated price for this work is \$32,150.65. This funding will allow for completion of the rear parking lot. The motion carried upon a roll call vote. Dr. Gottfried-Aye, Mrs. Butler-Aye, Mr. Loose-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye.

Dr. Gottfried presented Resolution 2022-114, A resolution to approve the cost of resolution 2022-103 for a structural base for the Willard signage. Dr. Gottfried requested a motion to adopt Resolution 2022-114. Mr. Loose motioned to approve Resolution 2022-114, A resolution to approve the cost of resolution 2022-103 for a structural base for the Willard signage. Mrs. Nedolast seconded the motion. Mr. Hollinger gave further information on Resolution 2022-114, explaining that the work was put out for bid and the winning bid was \$2,000.00 for the structural base for the signage in Willard that was approved for purchase by the Board in August 2022. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Mrs. Butler- Aye, Mr. Loose- Aye, Mrs. Nedolast- Aye, Mrs. Reer- Aye.

Dr. Gottfried presented resolution 202-115, a resolution to approve The Bellevue Hospital maternity licensure. Mr. Loose motioned to approve Resolution 2022-115, a resolution to approve The Bellevue Hospital maternity licensure. Mrs. Butler seconded the motion. Mrs. Cherry gave further information on the resolution. She explained that through the ORC and OAC all maternity wards are to be licensed through the Ohio Department of Health with a certificate of approval from their local health department. Mrs. Cherry explained no complaints have been received for The Bellevue Hospital (TBH), and TBH passed the ODH inspection. The motion carried upon a roll call vote. Dr. Gottfried-Aye, Mrs. Butler-Aye, Mr. Loose-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye.

Dr. Gottfried presented Resolution 2022-116, a request to apply for, accept funding from, and appropriate grant funds for the Equipping Local Health Departments to Address Vaccine Hesitancy Grant. Mr. Loose motioned to approve Resolution 2022-116, a request to apply for, accept funding from, and appropriate grant funds for the Equipping Local Health Departments to Address Vaccine Hesitancy Grant. Mrs. Reer seconded the motion. Mrs. Marks explained that NACCHO will award this grant to three (3) local health departments in the U.S. up to \$100,000.00 to address vaccine hesitancy for COVID-19 vaccines and other routine vaccinations. The motion carried upon a roll call vote. Mrs. Butler-Aye, Dr. Gottfried-Aye, Mr. Loose-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye.

Dr. Gottfried presented resolutions 2022-84 through 2022-91 third readings to establish fee schedules. Mr. Loose made a motion to read all resolutions by title only. Mrs. Nedolast seconded the motion. Mr. Cherry explained he will read the resolutions by title only and the board will vote after each Resolution. Mr. Cherry presented the third reading of resolution 2022-84, Resolution to approve the fee schedule for the Implementation and Administration of the Body Art Rules. The resolution carried upon a roll call vote. Mrs. Butler-Aye, Dr. Gottfried-Aye, Mr. Loose-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye.

Mr. Cherry presented the third reading of resolution 2022-85, Resolution to approve the fee schedule for the Implementation and Administration of the Food Service Operation and Retail Food Establishment Rules. The resolution carried upon a roll call vote. Mrs. Butler-Aye, Dr. Gottfried-Aye, Mr. Loose-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye.

Mr. Cherry presented the third reading of resolution 2022-86, Resolution to approve the fee schedule for the Implementation and Administration of the Campground Rules. The resolution carried upon a roll call vote. Mrs. Butler-Aye, Dr. Gottfried-Aye, Mr. Loose-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye.

Mr. Cherry presented the third reading of resolution 2022-87, Resolution to approve the fee schedule for the Implementation and Administration of the Public Swimming Rules. The resolution carried upon a roll call vote. Mrs. Butler-Aye, Dr. Gottfried-Aye, Mr. Loose-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye.

Mr. Cherry presented the third reading of resolution 2022-88, Resolution to approve the fee schedule for the Implementation and Administration of the Public Bathing Place Regulations. The resolution carried upon a roll call vote. Mrs. Butler-Aye, Dr. Gottfried-Aye, Mr. Loose-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye.

Mr. Cherry presented the third reading of resolution 2022-89, Resolution to approve the fee schedule for the Implementation and Administration of the Sewage Treatment System Rules. The resolution carried upon a roll call vote. Mrs. Butler-Aye, Dr. Gottfried-Aye, Mr. Loose-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye.

Mr. Cherry presented the third reading of resolution 2022-90, Resolution to approve the fee schedule for the Implementation and Administration of the Private Water System Rules. The resolution carried upon a roll call vote. Mrs. Butler-Aye, Dr. Gottfried-Aye, Mr. Loose-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye.

Mr. Cherry presented the third reading of resolution 2022-91, Resolution to approve the fee schedule for the Implementation and Administration of the Resident Camp Regulations. The resolution carried upon a roll call vote. Mrs. Butler-Aye, Dr. Gottfried-Aye, Mr. Loose-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye.

Dr. Gottfried presented Resolution 2022-117, Resolution to approve an addition to the fee schedule for the Implementation and Administration of the Sewage Treatment System Rules. Mrs. Butler motioned to hear the first reading of Resolution 2022-117, a resolution to approve an addition to the fee schedule for the Implementation and Administration of the Sewage Treatment System Rules. Mrs. Nedolast seconded the motion. Mr. Cherry explained Resolution 2022-89, capturing three fees that were brought to the Board in February 2022. These three fees will be added into the regular fees for next year. Mr. Cherry proceeded to present the first reading of Resolution 2022-117.

Dr. Gottfried asked for a motion to go into Executive Session. Mr. Loose made the motion to go into Executive Session and Mrs. Butler seconded. The motion carried upon a roll call vote. Mrs. Butler-Aye, Dr. Gottfried-Aye, Mr. Loose-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye. The Board then moved into Executive Session.

Dr. Gottfried asked for a motion to come out of Executive Session. Mr. Loose made the motion to come out of Executive Session and Mrs. Reer seconded. The motion carried upon a roll call vote. Mrs. Butler-Aye, Dr. Gottfried-Aye, Mr. Loose-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye.

Dr. Gottfried presented Resolution 2022-118, A resolution to approve the cost of a survey at 388 East Howard St. up to \$2,500.00. Mr. Loose made a motion to approve Resolution 2022-118, a resolution to approve the cost of a survey at 338 E. Howard St. Mrs. Nedolast seconded the motion. The resolution carried upon a roll call vote. Mrs. Butler-Aye, Dr. Gottfried-Aye, Mr. Loose-Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye.

Dr. Gottfried presented the fiscal report. Mr. Loose made a motion to review and approve the fiscal report. Mrs. Butler seconded. Mrs. Boose reviewed the fiscal report, including the Fund Balance Report, and the Revenue

and Expense Report. The general fund cash balance at the end of September 2022 was \$732,174.00. Mrs. Boose also reviewed September expense highlights. The motion carried upon a roll call vote. Dr. Gottfried- Aye, Mrs. Butler- Aye, Mr. Loose- Aye, Mrs. Nedolast-Aye, Mrs. Reer-Aye.

Dr. Gottfried introduced a Programmatic Presentation- Communicable Disease and School Absentee Report. Mrs. Caranfa presented the Communicable Disease and School Absentee Report covering September 2022. Mrs. Nedolast made a motion to approve the report, as presented. Mrs. Butler seconded the motion. The motion carried unanimously.

Dr. Gottfried then asked Mrs. Marks to present the 2022 Huron County Fair report. Mrs. Marks informed the Board that the report was sent out in the packets, and it includes attendance during the week as well as the 2022 Huron County Fair survey results. No questions from board members.

Dr. Gottfried then announced they would move into the Board of Health education, presented by Ms. Grace Habeck. Education began at 2:13pm and ended at 2:38pm. The topic for this education session was the Creating Healthy Communities Grant, Ms. Habeck reviewed CHC's focus and HCPH's role, as well as Huron County CHC projects completed in 2021 and 2022 and upcoming projects in 2023.

With no additional business, Dr. Gottfried asked for a motion to adjourn the meeting. Mr. Loose made a motion to adjourn the 2022 October meeting. Mrs. Butler seconded the motion. The motion carried unanimously, and the meeting was adjourned at 2:39pm.