



HURON COUNTY BOARD OF HEALTH MEETING
September 7, 2023, at 1:00 PM

Present: Dr. Gottfried, Kathleen Butler, Jeremy Loose, Greg Polachek, Krista Sowers, Kim Stults, Ron Robinson

Absent: Lisa Reer, Dane Howard

HCPH Staff: Tim Hollinger, Karen Boose, Nicole Marks, Eric Cherry, Chris Cherry, Kristian McCallen

Guest(s) In Person: Matt Roche-Norwalk Ohio News

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio met at a regular meeting of the Board on September 7, 2023, at HCPH Conference Room 1. Board President, Dr. Gottfried called the meeting to order at 1:00 pm. Dr. Gottfried requested a roll call. Mrs. Marks completed a roll call.

Dr. Gottfried opened the meeting with a public comment period. Nicole Marks introduced our new staff member, Kristian McCallen who was observing the meeting. Dr. Gottfried then turned the meeting over to Eric Cherry, Director Environmental Division to explain and read the resolutions to establish fees for his division. Mr. Cherry started by explaining that there are a lot of fee increases. He explained that HCPH is not allowed to make money on any of the environmental services provided to the community; the agency can only break even or lose money with the exception of one and food you are not even allowed to break even. This is per Ohio legislature. There is one service fee that HCPH is asking to subsidize and that is for sewage treatment system designs. HCPH is asking for this so that people can afford to install or repair existing sewage systems. All the numbers are derived off of cost methodology that the state provides the formulas for. Discussion followed. Mr. Polachek asked what the reason was for the mobile fees almost doubling? Mr. Cherry explained there was not a specific reason, but it could be attributed to staff raises, and the pandemic. He explained that to figure the cost you must have a full year of data and so this is all based off of 2022 numbers. Mr. Cherry also explained the public swimming pool increase is attributed to two staff members being trained as Certified Pool Operators and also because now that the pandemic is over pools are being inspected three times per year instead of the one time that was happening during the pandemic.

Dr. Gottfried presented the first readings of Environmental Health programs 2024 fee schedule Resolutions 2023-65 through 2023-72. Dr. Gottfried requested a motion that Mr. Cherry present the first readings of the Environmental Health programs 2024 fee schedule. Mrs. Butler made a motion to approve Mr. Cherry present the first readings of the Environmental Health programs 2024 fee schedule. Mr. Loose seconded the motion. The motion carried unanimously. Mr. Cherry proceeded to reading the resolutions in their entirety, as required.

Mr. Cherry presented the first reading of Resolution 2023-65: Resolution to approve the fee schedule for the Implementation and Administration of the Body Art Rules.

Mr. Cherry presented the first reading of Resolution 2023-66: Resolution to approve the fee schedule for the Implementation and Administration of the Food Safety (FSO and RFE) Rules.

Mr. Cherry presented the first reading of Resolution 2023-67: Resolution to approve the fee schedule for the Implementation and Administration of the Campground Rules.

Mr. Cherry presented the first reading of Resolution 2023-68: Resolution to approve the fee schedule for the Implementation and Administration of the Public Swimming Rules.

Mr. Cherry presented the first reading of Resolution 2023-69: Resolution to approve the fee schedule for the Implementation and Administration of the Public Bathing Place Regulations.

Mr. Cherry presented the first reading of Resolution 2023-70: Resolution to approve the fee schedule for the Implementation and Administration of the Sewage Treatment System Rules.

Mr. Cherry presented the first reading of Resolution 2023-71: Resolution to approve the fee schedule for the Implementation and Administration of the Private Water System Rules.

Mr. Cherry presented the first reading of Resolution 2023-72: Resolution to approve the fee schedule for the Implementation and Administration of the Resident Camp Rules.

With no questions Dr. Gottfried moved onto Resolution 2023-73, approval of the August Board of Health minutes. Mr. Loose made a motion to accept Resolution 2023-73, approval of the August Board of Health minutes and Mrs. Butler seconded the motion. The motion carried unanimously.

Dr. Gottfried presented Resolution 2023-74, a resolution to approve the payment of the monthly expenditures with prior approval. Mr. Polachek made a motion to approve the payment of the monthly expenditures with prior approval. Mrs. Butler seconded the motion. With no questions, the motion carried upon a roll call vote. Dr. Gottfried-Aye, Mrs. Butler-Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mrs. Stults-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Dr. Gottfried presented Resolution 2023-75, a resolution to approve the August 2023 budgetary transactions. Dr. Gottfried requested a motion to present and approve Resolution 2023-75. Mr. Loose made a motion to present and approve Resolution 2023-75, approval of the August 2023 budgetary transactions and Mr. Polachek seconded the motion. Mrs. Boose gave further information on Resolution 2023-75, reviewing all appropriation adjustments for the month of August. The motion carried upon a roll call vote. Dr. Gottfried-Aye, Mrs. Butler-Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mrs. Stults-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Dr. Gottfried presented Resolution 2023-76, Request to apply for AOHC Tuition Reimbursement for Epi/Planner McCallen. Mr. Polachek made a motion to approve Resolution 2023-76, Request to apply for AOHC Tuition Reimbursement for Epi/Planner McCallen. and Mrs. Butler seconded the motion. Mrs. Marks explained that the funds are workforce development funds received through ODH that will reimburse up to \$5,000 for any course work completed towards a degree in public health. The employee must then complete two years of work with public health. HCPH has only one employee at this time that meets all the requirements and is interested in submitting for reimbursement, Kristian McCallen. Mr. Polachek asked if the employee was required to stay two years with us and Mrs. Marks replied the two years starts when the coursework was completed so with Kristian she would be required to stay through at least December of this year. With no other questions the motion carried upon a roll call vote. Dr. Gottfried-Aye, Mrs. Butler-Aye, Mr. Polachek-Aye, Mr. Loose-Aye, Mrs. Sowers-Aye, Mrs. Stults-Aye. The motion carried unanimously.

Dr. Gottfried presented Resolution 2023-77, Request to apply for, accept funding from and appropriate grant funds from the Ohio EPA water pollution control loan fund (program year 2024). Mr. Loose made a motion to hear and approve Resolution 2023-77 Request to apply for, accept funding from and appropriate grant funds from the Ohio EPA water pollution control loan fund (program year 2024) and Mrs. Butler seconded the motion. Mr. Cherry explained this is a grant HCPH has been applying for over the last three years. This is the Water Pollution Control Loan Fund (WPCLF). With no questions the motion carried upon a roll call vote. Dr. Gottfried-Aye, Mrs. Butler-Aye, Mr. Polachek-Aye, Mr. Loose-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Dr. Gottfried then moved on to Resolution 2023-78, Request to apply for, accept funding from, and allocate funding for the FY2024 FDA Food Standardization Grant (up to \$31,500.00). Mrs. Butler made a motion to hear Resolution 2023-78, Request to apply for, accept funding from, and allocate funding for the FY2024 FDA Food Standardization Grant (up to \$31,500.00) and Mr. Polachek seconded the motion. Mr. Cherry explained that this is another grant that we have been applying for the last couple of years. This grant allow us to continue to work towards the FDA standards required. This allows HCPH to be mentored by other health departments who have already done this. With no questions a roll call was taken. Dr. Gottfried-Aye, Mrs. Butler-Aye, Mr. Polachek-Aye, Mr. Loose-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Dr. Gottfried then moved onto Resolution 2023-79, Health District Quarterly Fees. Mr. Loose made a motion to hear and approve Resolution 2023-79, Health District Quarterly Fees and Mrs. Butler seconded the motion. Mrs. Boose explained that one is a new fee, RSV vaccine for adults and two flu vaccines. With no questions a roll call was taken. Dr. Gottfried-Aye, Mrs. Butler-Aye, Mr. Polachek-Aye, Mr. Loose-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Dr. Gottfried presented Resolution 2023-80, Request to renew contract for Cribs for Kids Grant Services. Mr. Polachek made a motion to hear and approve Resolution 2023-80, Request to renew contract for Cribs for Kids Grant Services and Mr. Loose seconded the motion. Mrs. Cherry explained that this is with Sandusky County Public Health, and they reimburse us quarterly. With no questions a roll call vote was taken. Dr. Gottfried-Aye, Mrs. Butler-Aye, Mr. Polachek-Aye, Mr. Loose-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Dr. Gottfried asked for a motion to discuss the fiscal report. Mr. Polachek made a motion to hear the fiscal report and Mrs. Butler seconded the motion. Mrs. Boose then reviewed the fund balance report and the General Fund outstanding advance and the total of all funds. She also went over the general fund budget performance and compared the data with previous years. Mrs. Boose also covered some August expense highlights. With no questions for Mrs. Boose, Dr. Gottfried asked for a roll call. Dr. Gottfried-Aye, Mrs. Butler-Aye, Mr. Polachek-Aye, Mr. Loose-Aye, Mrs. Sowers-Aye. The motion passed unanimously.

Dr. Gottfried asked for a motion to hear programmatic presentations, discussions and announcements. Mrs. Butler made a motion to hear programmatic presentations, discussions and announcements. Mr. Loose seconded the motion. Mrs. Marks then presented the Communicable Disease Report. Mrs. Marks reported that 57% of the cases were in the STD category for August. Pretty typical of what we normally see. There were twenty-one reportable diseases for the month of August. Mrs. Marks then moved on to the harm reduction vending machine and explained COVID test kits are really being used out of the vending machine with 153 of the Abbott brand and 108 of the FlowFlex brand taken in August. 115 packs of five Fentanyl test strips were distributed in August and 79 doses of the Kloxxado which is the stronger version of Narcan, forty of the condom packs which are packs of four and 27 of the Detera Drug Deactivation bags. Mrs. Marks then discussed the School Absenteeism Report explaining that for the second week the numbers were a little over the five year average, but the percentages were still low at 2.5%. With no questions Dr. Gottfried asked for all those in favor of

accepting the programmatic presentations, discussions, and announcements as presented to say Aye and all opposed Nay. The motion passed unanimously.

Dr. Gottfried then explained they would move on to the Quality Improvement and Performance Management bi-annual report. Mrs. Marks then reported that the QI Council continues to meet quarterly, and all performance metrics are reported monthly to all staff. HCPH has added one new metric to performance management and that is the online ordering of birth and death certificates. She also reported that there are two ongoing QI efforts. One is improving orientation for new employees. She explained the team is very close to finalizing the Orientation Plan itself and are now just working through all the supplemental documents to the plan. The other ongoing QI project is for the operation and maintenance program in environmental. With no questions Dr. Gottfried asked for all those in favor of accepting the QI and PM report as presented to say Aye and all opposed Nay. The motion passed unanimously.

Dr. Gottfried then explained he had one announcement which was a letter from Dane Howard explaining that he would be stepping down from the board due to other circumstances.

Dr. Gottfried then informed the Board members they would be moving on to Board of Health education. Education began at 1:41PM. Mr. Hollinger explained that has been receiving a lot of questions about whether masking requirements and vaccination requirements are coming back. Mr. Hollinger explained that COVID infections and hospitalizations have been rising but they are well below 2021 and 2022. Mr. Hollinger explained that the newest variant has not been detected in Ohio yet. He does not expect any of the new variants to rise to the rate of what we had in the beginning of the COVID pandemic. Mr. Hollinger explained that as usual the media has exaggerated information about the new variants and social media is also starting to say that mask mandates are coming back in the winter months. Mr. Hollinger then explained that the new variants are not as lethal as the original and that we now understand the benefits and limitations of masking and vaccinations. Vaccines will help so symptoms are not as harsh. Much has been learned and there are limitations now on who can declare an emergency and how long mandates can be in place. After some discussion education was completed at 1:54PM.

Dr. Gottfried asked if there was any new or old business to discuss and with nothing Dr. Gottfried then requested a motion to go into Executive Session per ORC 121.22 (G)(2). Mr. Loose made a motion to go into executive session. Mrs. Butler seconded the motion. The motion carried with a roll call vote. Dr. Gottfried- Aye, Kathy Butler- Aye, Jeremy Loose- Aye, Greg Polachek- Aye, Krista Sowers-Aye.

Dr. Gottfried requested a motion to come out of Executive Session. Mr. Loose made a motion to come out of executive session per ORC 121.22 (G)(2). Mr. Polachek seconded the motion. The motion carried on a roll call vote. Dr. Gottfried- Aye, Kathy Butler- Aye, Jeremy Loose- Aye, Greg Polachek- Aye, Krista Sowers-Aye.

With no additional business, Dr. Gottfried adjourned the meeting at 2:06PM.