



HURON COUNTY BOARD OF HEALTH MEETING
January 4, 2024, at 1:00 PM

Present: Kathleen Butler, Jeremy Loose, Greg Polachek, Ron Robinson, Krista Sowers, Kim Stults

Absent: Lisa Reer, Dr. Gottfried

HCPH Staff: Tim Hollinger, Karen Boose, Nicole Marks, Chris Cherry, Eric Cherry

Guest(s) In Person: Matt Roche-Norwalk Ohio News

The Board of Health of Huron County Public Health (HCPH), Huron County, Ohio met at a regular meeting of the Board on January 4, 2024, at HCPH Conference Room 1.

Mr. Loose, the elected 2024 Board President, called the meeting to order at 1:00PM and asked for a roll call. Mrs. Marks completed the roll call. Mr. Loose asked for any public comments and with there being none he moved on to Resolution 2024-1, a resolution to approve and accept the meeting minutes from the regular December 2023 board meeting. Mrs. Butler made a motion to approve resolution 2024-1 to approve the minutes from the December Board meeting and Mr. Polachek seconded the motion. The motion carried unanimously.

Mr. Loose then presented Resolution 2024-2, a Resolution to approve the payment of the monthly expenditures with prior approval. Mr. Loose requested a motion to present and approve Resolution 2024-2. Mr. Robinson made a motion to approve the payment of the monthly expenditures with prior approval. Mr. Polachek seconded the motion. With no questions, the motion carried upon a roll call vote. Mrs. Butler-Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose presented Resolution 2024-3, a resolution to approve the December 2023 budgetary transactions. Mr. Loose requested a motion to present and approve Resolution 2024-3. Mrs. Butler made a motion to present and approve Resolution 2024-3, approval of the December 2023 budgetary transactions and Mr. Polachek seconded the motion. Mrs. Boose gave further information on Resolution 2023-100, reviewing all appropriation adjustments for the month of December. The motion carried upon a roll call vote. Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose presented Resolution 2024-4, 2023 Quarterly General Fund Budget Review. Mrs. Butler made a motion to hear and approve Resolution 2024-4, 2023 Quarterly General Fund Budget Review and Mr. Polachek seconded the motion. Mrs. Boose explained that this Resolution covers the General Fund. Mrs. Boose reviewed the included spreadsheet with board members and with no questions, the motion carried upon a roll call vote. Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose presented Resolution 2024-5, Request to apply for, accept and appropriate grant funds for the Public Health Emergency Preparedness FY-25 Grant. Mr. Polachek made a motion to hear and approve Resolution 2024-5, Request to apply for, accept and appropriate grant funds for the Public Health Emergency Preparedness FY-25 Grant and Mrs. Sowers seconded the motion. Mrs. Marks explained that this is an annual grant provided by ODH to address bioterrorism, infectious disease outbreaks and other threats. Mrs. Marks explained the grant

is for \$72,791.00 and the budget period is for July 1, 2024 through June 30, 2025, the first year of a 5-year grant period. With no questions the motion carried upon a roll call vote. Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose presented Resolution 2024-6, Request to apply for, and appropriate grant funds from the PEP+ Grant. Mrs. Butler made a motion to hear and approve Resolution 2024-6, and Mrs. Sowers seconded the motion. Mrs. Marks explained that this is another annual resolution brought to the board. The Public Entities Pool of Ohio offers this grant to prevent and/or reduce liability losses. With no questions the motion carried upon a roll call vote. Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose then moved on to Resolution 2024-7, Request to contract with multiple entities for the completion of Creating Healthy Communities Grant objectives. Mr. Polachek made a motion to hear and approve Resolution 2024-7, and Mrs. Sowers seconded the motion. Mrs. Marks then explained that this is another annual request with the Creating Health Communities Grant. She explained we are requesting to contract with three entities: the City of Norwalk, with the funds being used to purchase concrete for the revitalization of the Reservoir Park walking path, the City of Willard, with the funds being used to purchase items for the revitalization of the Willard City Kiddie Land Park, and the Greenwich Improvement Group, with funds being used to purchase items for a new playground. With no questions, a roll call was taken. Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose then moved on to Resolution 2024-8, Request to transfer PROSPER Coalition and associated grants to Huron County Public Health. Mrs. Butler made a motion to hear and approve Resolution 2024-8, Request to transfer PROSPER Coalition and associated grants to Huron County Public Health and Mrs. Sowers seconded the motion. Mrs. Marks explained that HCPH was approached by the Huron County Family and Children First Council to potentially transfer the PROSPER and associated grants and their employees to HCPH. Mrs. Marks explained that if this were to happen it would require several organizational changes, which is outlined in the resolution. Mrs. Marks explained it would include transferring the Drug Free Communities Support Programs Grant from Huron County Board of Mental Health and Addiction Services (HCMHAS), which is \$125,000 for the grant period of 9/30/2022-9/29/2027 and requires a \$125,000 match annually. There is also a Strategic Prevention Framework Grant and that one is held by Sandusky County currently, but they contract with Huron County Family and Children First Council (HCFCFC) and that is \$30,000 a year, of which they are currently in their final year, but they recently reapplied for another five-year cycle. Mrs. Marks explained that the third piece that would need to happen if this resolution is approved would be to hire a Grant Coordinator. This position would be contingent on continuation of the grant and the pay range would be between \$19.00 and \$25.00 per hour based on qualifications. Mrs. Marks explained that if the board approved this resolution it would also have to be approved by the HCFCFC board, the HCMHAS board, and the PROSPER Coalition Executive Committee. Mrs. Marks asked if there were any questions and Mrs. Stults asked "Why". Mr. Hollinger explained that there are only two organizations within the county that can legally do this, one is the Family and Children First Council, and the other is a health department. Mr. Hollinger explained that the State of Ohio has formed a new State Department that entails a lot of different pieces the Governor has brought into this new division which is supposed to taking care of FCFC at the local level and they used to be a one-person organization, but now they have so many things coming in to them that they have asked that we take this over from them. Mr. Hollinger explained that there are just so many things coming into HCFCFC that it is just more than they can do organizationally. Mr. Polachek asked if HCPH thought we would be better able to coordinate at this time than they are? Mr. Hollinger explained that if our board decided no on this resolution HCFCFC would have to try and make it happen, they already have people lined up for interviews for the Grant Coordinator position and Mr. Hollinger is on that committee to do

the interviews. Mr. Hollinger also explained that we already have staff that could work on different pieces of this grant and HCFCFC does not. Mr. Polachek asked Mr. Hollinger and Mrs. Marks if they were okay taking this on? Mr. Hollinger and Mrs. Marks explained that we just received the SOAPP Grant, which is basically a planning grant and goes through June. Mrs. Marks explained we will apply on Monday for another grant that is focused on suicide prevention, so no matter what we anticipate having a piece of prevention. Mr. Hollinger explained that originally, we thought we were only going to have a piece of this, the suicide prevention piece, but when he and Mrs. Marks went to a meeting about it they were asked if they would take prevention as a whole. Mr. Hollinger explained that it is what is right for the community and since there are only two entities that can do it, and the other entity is unable to right now, so we have to do it. Mr. Polachek asked if HCPH has to do the \$125,000 match annually? Mr. Hollinger explained that no this will not come out of the general fund. Mr. Hollinger explained that everyone in the coalition that is working on this grant can apply their time to the grant and that would make up the \$125,000 match. Mrs. Butler asked if the wages for the coordinator would be a part of the match and Mr. Hollinger explained that those wages would be part of the grant. Mr. Polachek said he thought it was a good idea as long as we are comfortable taking it on. He also said we are a well-organized group and he felt confident we could keep everyone well organized and on task. Mr. Polachek asked about the people HCFCFC was going to interview and Mr. Hollinger explained that he is on that board for the interviews so he will have a say in who is hired. With no further questions Mr. Loose asked for a roll call. Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose then moved onto resolution 2024-9, Request to replace the Vitals printer and Willard furnace. Mrs. Butler made a motion to hear and approve Resolution 2024-9, Request to replace the Vitals printer and Willard furnace and Mr. Polachek seconded the motion. Mr. Hollinger explained that they have a printer/scanner in Vital Statistics that is about twenty-five years old, and it is on its last leg. They do not service it anymore and you cannot get parts for it anymore. He explained that he has not received an answer yet on the cost, so he has estimated a cost of not more than \$20,000.00. The second piece of this resolution is the furnace in the one building in Willard was red tagged at the last maintenance service and they said it really was not safe to use. This building is set up with four furnaces and four thermostats. With this furnace being out one whole wing of the building is not being heated. With no questions Mr. Loose asked for a roll call. Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion carried unanimously.

Mr. Loose then moved onto the second reading of Resolution 2023-108, Resolution to adopt and validate Operations & Maintenance (O & M) Fees. Mr. Polachek made a motion to hear this by title only. Mr. Cherry then read the resolution by title only. No action was taken as this is the second reading.

Mr. Loose asked for a motion to discuss the fiscal report. Mrs. Butler made a motion to hear the fiscal report and Mrs. Sowers seconded the motion. Mrs. Boose then reviewed the fund balance report and the General Fund outstanding advance and the total of all funds. She also went over the general fund budget performance and covered some December expense highlights. With no questions for Mrs. Boose, Mr. Loose asked for a roll call to accept the fiscal report as presented. Mrs. Butler- Aye, Mr. Loose-Aye, Mr. Polachek-Aye, Mr. Robinson-Aye, Mrs. Sowers-Aye. The motion passed unanimously.

Mr. Loose asked for a motion to hear the Board of Health Education at 1:36PM. Mrs. Butler made a motion to hear the Board of Health Education and Mrs. Sowers seconded the motion. Mrs. Marks began by giving the board an update on Public Health Accreditation (PHAB) for HCPH. Mrs. Marks presented a PPT presentation with the highlights of the site visit and shared that we met thirty out of thirty-one measures. She explained that we will get the final report in March 2024. Mrs. Butler said it seems like we did very well since we had only one measure that was not met. There was some discussion by Mr. Hollinger about what they are looking for and we

have already started working on this. Mrs. Marks explained that once we get the final accreditation in March, we will then be required to complete an annual report and report what we are doing to meet this measure.

Mrs. Marks then moved onto education for the board on the substance abuse dashboard. Mrs. Marks explained that HCPH has been working on the Healing Communities Study for over a year and this dashboard is the result of that work. HCPH and Huron County Board of Mental Health and Addiction Services worked together to create this dashboard. Mrs. Marks explained to the board how to get to the dashboard through our website and showed them what it looks like. She explained that most of the data comes from MHAS and then HCPH creates the dashboard. This dashboard will be updated monthly. The hope is that this will assist the community, partners, and providers.

Finally, Mr. Hollinger discussed the respiratory virus season and showed graphs of the data to the board. The graphs showed Flu, COVID and RSV as reported by hospitals in our county. He explained that all three are about one month behind where they were at this time last year. The education concluded at 2:00PM.

Mr. Loose asked for a motion to adjourn. Mr. Polachek made a motion to adjourn, and Mrs. Sowers seconded the motion. The meeting was adjourned at 2:00PM.